



## CANTER Core Steering Group Meeting

Wednesday 28 February 2024 – 13:00-16:30 – Via Zoom

### Minutes

- Chair:** Alison Pyatt
- Confirmed:** Jodie Perrett – Secretariat, Alison Glennon, Bryan Lovegrove, Claire Shand, Chris Shaw, Esther Rawlinson, Gabrielle Madders, Hillary Cowley, Jacqui Matthews, Jane Hodgkinson, Jeremy Johnson, Julia Shrubbs, Laura Peachey, Martin Nielsen, Rachel Andrews, Tim Mair, Victoria Murrell, Wendy Talbot
- Apologies:** Andrew Cairns, Blaise Scott-Morris, Claire Williams, David Rendle, Diane Gilby, Hilary Glasgow

#### 1. Welcome and apologies

Alison Pyatt (AP) opened the meeting noted apologies.

#### 2. [Actions](#) from October 2023 CANTER Core Steering Group meeting

The CANTER Core Steering Group (the "Group") agreed the minutes for the October 2023 CANTER Core Steering Group meeting. AP provided an overview of the actions from the last meeting and noted that many of the action points will be covered under the related agenda items.

#### 3. Development of the best practice guidelines

##### a. General update – Alison Pyatt

The Best Practice Guidelines (BPG) Group are making good progress with the development of the BPG. The process for coordinating a consensus panel for when consensus cannot be reached in the main BPG Group meetings (approved by the Group at the October 2023 Core Steering Group meeting) has been established. This process was utilised and resulted in a unanimous consensus decision. The BPG Group are now moving forwards with the latter stages and will reconvene in due course to finalise some minor outstanding areas for authors to make final revisions to their respective chapters.

##### b. Process for reviewing/updating the guidelines after publication

AP reminded the Group that the BPG is a live document to enable review and updates to the recommendations as new evidence becomes available and there is a need to establish a process for reviewing/updating the BPG. AP presented some suggestions on a process for reviewing and updating the BPG after publication.

There was general agreement that providing an opportunity for review every 6 months (initially) would be appropriate considering the pace of new evidence becoming available. The frequency for review could be revisited in future.

There was general agreement that a proforma to submit requests for updates would be useful. There was general agreement that the threshold for review in terms of what is considered 'new evidence' should be flexible and it should be determined on a case-by-case basis.

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There was general agreement that the original authors (in collaboration with a technical panel/BPG Group) could convene to progress work to update the BPG, when required.

### 4. CANTER strategy and activities

- a. Communication subgroup update – **Claire Shand**
  - General update (e.g. website news and updates)

A case study provided by Jacqui is the only news to have gone on the website recently. The case study aligns with BPG recommendations.

- b. Publishing the Best Practice Guidelines – **Claire Shand**
  - Review & approve publication plans
  - Positioning the guidelines

Claire Shand presented the plans for publishing the BPG. It was agreed that key messages should be developed to agree/revise the statements around CANTER's aims and objectives for the BPG.

There was general agreement for the proposed approach for making the BPG available on the website.

There was some discussion around version control and maintaining consistency with the pagination, particularly if there are updates to (sub)chapters, and who would manage this and holds the master document.

- c. Strategy for disseminating the guidelines – **Claire Shand/Alison Pyatt**
  - Reaching prescriber groups (survey results, calendar of activities, opportunities for CPD/training materials)

Claire Shand presented a proposal for announcing the publication of the BPG. The Communication subgroup agreed that focus on announcing the arrival of the BPG, what it is, where to find it, how to use it is the priority. This will form the basis of the press releases, news stories and other assets to be developed.

Subsequent stages of dissemination can focus on specific aspects to highlight particular areas and encourage use of BPG.

There was discussion around prescriber and horse owner focused communications and associated timing. It was agreed that prescribers would receive the information first, allowing the information to filter through to horse owners. Further work is required to determine the scope for delivering messages to horse owners.

The Communication subgroup also discussed the importance of stakeholders taking opportunities to share messaging with their networks and the need to develop key messages/assets to enable them to do so with confidence. CPD channels were highlighted as an excellent way of delivering BPG messages.

### 5. CANTER funding model

AP provided a recap on the agreed points around funding from a previous CANTER Core Steering Group meeting.

AP highlighted that there is a need to progress with establishing a funding framework for CANTER to remain viable and identified the following funding requirements as immediate:

## PUBLIC MINUTES

- Website: Annual renewal fee and wordpress theme.
- Secretariat/Accountancy: the VMD must hand over Secretariat after Autumn 2024
- Costs associated with disseminating BPG

There was discussion around the funding frameworks utilised by SCOPS and COWS and the importance of transparency on identifying funding organisations. It was recognised that the equine sector has fewer levy bodies compared to the livestock sector, and therefore the funding framework for CANTER would need to be different to SCOPS and COWS. The Group agreed that CANTER should look to the SCOPS and COWS frameworks to inform its funding model and adapt as necessary for the equine sector.

There was general agreement that a funding model will need to be established in the first instance, then CANTER can move forward with governance and considerations for how this could be supported. There was general agreement that transparency and independence are the overarching principles for establishing a funding and governance framework. It was also recognised that in-kind contributions are essential for maintaining CANTER's momentum.

### **6. Report on progress of CANTER subgroup activities**

CANTER subgroup leads provided an update on progress to date on activities of established subgroups (including any action points).

#### a. Research subgroup – **Laura Peachey**

The Research Subgroup met on 27<sup>th</sup> February to discuss the predefined knowledge gaps from the recent [BEVA GRADE review](#). The Research subgroup agreed the next steps will be to map current research priorities, identify current/ongoing research in these areas and explore funding opportunities.

It was noted that there is growing interest in environmental change and impact on parasite control and there are several groups, such as Vet Sustain and BEVA Sustainability Group, actively working to secure funding for research. The Group agreed that CANTER could communicate research priorities.

#### b. Diagnostics/monitoring subgroup – **Jacqui Matthews**

Jacqui informed the Group that the Diagnostics/monitoring subgroup have not met as the activity to produce FEC guidance has been completed. The FEC guidance will be incorporated into the BPG and Jacqui noted the document can be shared with the Communication subgroup to be made available on the website.

- #### c. Housekeeping (if time permits)
- Subgroup governance & CANTER membership

It was noted that there is a need to replace the Diagnostics/monitoring subgroup lead

- CANTER Terms of Reference for the year

The CANTER Terms of Reference (ToR) were shared with the Group to approve. It was agreed for the ToR to be reviewed again following agreement on the funding model for CANTER. The Group approved the CANTER ToR for the year, with a minor amendment to the date for VMD to hand over the Secretariat.

## **PUBLIC MINUTES**

### **7. Horizon scanning**

None raised.

### **8. Other planned activities**

Opportunity for CANTER members to identify additional equine AR-related activities and/or campaigns.

- IEIDC 2024 – **Martin Nielsen**
- Project WORMS – **Julia Shrubb/Tim Mair**
- BEVA Working Group - **Julia Shrubb/Tim Mair**
- 826 Equine Studbooks Association Zoom AGM 2024 – **Alison Pyatt**
- NEF 2024 – **Alison Pyatt**

### **9. AOB**

None raised.

### **10. Next meeting: June 2024 – 13:00-16:30 – via Zoom**